

DETROIT BUSINESS INSTITUTE – DOWNRIVER

22400 W. 7 Mile Rd., Detroit, MI 48219 · (734) 479-0660 · detroitbusinessinstitute.edu

2025–2026 CONSUMER INFORMATION SUPPLEMENT

*Annual Security Report (Clery Act) · Emergency Preparedness · Student Achievement · Cost of Attendance
· Voter Registration*

Published September 29, 2026. The Annual Security Report portion (Sections 1–10) is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S.C. § 1092(f), and 34 CFR 668.46, and reports crime statistics for calendar years 2023, 2024 and 2025.

Prepared by the School Director. Approved by the President / CEO. · Rev. September 2026

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Additional consumer information, including the school catalog, the Drug and Alcohol Abuse Prevention Program notice, and financial-aid disclosures, is available on our website:

detroitbusinessinstitute.edu/consumer-info

and from the Main Office.

1. About this report

Detroit Business Institute – Downriver (“DBI” or “the school”) publishes this Annual Security Report every year by October 1 for the safety of its students, faculty, staff and visitors and in compliance with the Clery Act. It describes the school’s policies on reporting crimes and emergencies, timely warnings, emergency response and evacuation, security of the campus, alcohol and drugs, sexual assault, domestic violence, dating violence and stalking, and it reports crime statistics for the three most recent calendar years.

How it is distributed. The report is posted at detroitbusinessinstitute.edu/consumer-info and e-mailed to every current student and employee by October 1 with a notice describing its contents and how to obtain a paper copy. Prospective students and prospective employees are told where to find it and may request a paper copy from the Main Office, 22400 West 7 Mile Road, Detroit, MI 48219, (734) 479-0660. Paper copies are provided on request without charge.

How it is prepared. The School Director compiles the report from the school’s own incident records, reports made to campus security authorities, and crime statistics requested from the Detroit Police Department (and, for the years the campus was located in Riverview, the Riverview Police Department). Requests to local police are made in writing each year and copies of the requests and responses are kept in the Clery file.

2. The campus

DBI is a single-campus, non-residential career school offering programs in nursing and allied health. It has no student housing, no campus police or security department, and no off-campus student organizations.

- **Current campus (since August 1, 2025):** two adjacent buildings at 22400 West 7 Mile Road, Detroit, Michigan 48219 – the East Block (basement, 1st and 2nd floors: classrooms, labs, library, lunch room, faculty offices) and the West Block (basement and main floor: main entrance, Main Office, administrative offices, two classrooms, board room) – and the parking lot.
- **Previous campus (through July 31, 2025):** 19100 Fort Street, Riverview, Michigan 48193. Crime statistics for 2023, 2024 and January 1 – July 31, 2025 are reported for that location.
- **Public property:** the public sidewalks and streets immediately adjacent to the campus – West 7 Mile Road, McIntyre Street and Redfern Street at the current campus; Fort Street and the adjacent public sidewalks at the previous campus.
- **Non-campus property:** none. Clinical and externship sites are not owned or controlled by DBI and are not Clery geography.

3. Reporting crimes and emergencies

In an emergency, call 911. Anyone on campus who believes police, fire or medical help is needed calls 911 immediately, without waiting for permission, then tells the Main Office.

Reporting a crime. DBI encourages every student, employee and visitor to report any crime, suspected crime or suspicious activity on or near campus promptly and accurately, both to the police and to the school, so the school can issue a timely warning if needed and include the incident in these statistics. Report to:

- Detroit Police Department – emergency 911; 8th Precinct (313) 596-5800; non-emergency (313) 267-4600

- School Director, (734) 479-0660 ext. 102, or in person at the Main Office, West Block
- Any Program Director, the Dean of Nursing, or the Main Office, ext. 103

Campus security authorities. Under the Clery Act, the following officials have significant responsibility for student and campus activities and are designated campus security authorities. A crime reported to any of them is counted in the statistics in this report, whether or not the victim chooses to report it to police:

Title	Name	Contact
School Director (Clery compliance officer)	Jayaa Singh	(734) 479-0660 ext. 102 · jsingh@dbidownriver.edu
President / CEO	Pradeep K. Singh	(734) 479-0660
Program Director, Allied Health	M. Hopkins	ext. 105
Dean of Nursing	Kara Schacke	ext. 104
Admissions Representative / Main Office	Brooklyn Mercer	ext. 103
Title IX Coordinator	Jayaa Singh	(734) 479-0660 ext. 102 · jsingh@dbidownriver.edu

Confidential and voluntary reporting. DBI does not employ pastoral or professional counselors, so there is no confidential-counselor exemption. A victim who does not want to pursue action within the school or the criminal justice system may still make a report to the School Director for the limited purpose of inclusion in the annual statistics and, if warranted, a timely warning; the report is recorded without the victim’s name. The school will help any victim who wishes to notify the police and will respect a victim’s decision not to.

Daily crime log. Because DBI has no campus police or security department, it is not required to maintain a daily crime log. An incident log is maintained, and Incident reports are kept in the Main Office and are available to the person who made the report.

4. Timely warnings

DBI issues a timely warning to the campus community when a Clery Act crime – reported to a campus security authority or to the Detroit Police Department – occurs on the campus or on adjacent public property and is considered to represent a serious or continuing threat to students or employees. The School Director (or, in the School Director’s absence, the President / CEO or the Incident Commander) decides whether to issue a warning case by case, considering the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law-enforcement efforts. Warnings are issued as soon as pertinent information is available, normally within 24 hours, by Populi campus notification (text message and e-mail to every active student, faculty and staff account) and by a posted notice at the campus entrances. A warning describes the nature, date, time and general location of the crime, the precautions to take, and how to report information; it withholds the names and other identifying information of victims. Timely warnings are not issued for crimes that do not represent a continuing threat or that are reported so long after the event that a warning would no longer serve a preventive purpose. Each warning issued is logged in Populi’s notification history.

5. Security of and access to campus facilities

The campus is open to students, employees and invited visitors during scheduled class and office hours, Monday through Friday, 8:00 a.m. to 4:30 p.m., and is locked at all other times. All visitors enter through the main entrance in the West Block, sign in at the Main Office and are escorted or directed to their destination; the visitor log is used for accountability in an emergency. Exterior doors are kept closed and are locked outside operating hours; every exterior door can be locked at once through the Guardian security system by the School Director, the Program Directors, the Dean of Nursing and the Main Office. The buildings are protected by a Guardian-monitored intrusion alarm, motion sensors and smoke detection. Keys and alarm codes are issued to employees by the President / CEO and are recovered on separation. Lighting, doors, locks and exit signs are checked monthly by the Program Director, Allied Health, and fire extinguishers are serviced annually by the school's fire-protection contractor. Employees and students are asked not to prop open exterior doors and to report unlocked doors, unfamiliar persons or unattended items to the Main Office. DBI does not own or control any student housing or off-campus facilities.

6. Campus law enforcement, security awareness and crime prevention

Law enforcement authority. DBI has no campus police or security department, and no employee has arrest authority. Law enforcement on and around the campus is provided by the Detroit Police Department, 8th Precinct, 21555 West McNichols Road, (313) 596-5800. The school has no written memorandum of understanding with the police department; school officials cooperate fully with police investigations and encourage anyone who is the victim of or witness to a crime to report it to the police promptly. DBI does not monitor or record criminal activity at off-campus locations of student organizations because it has none.

Security awareness programs. DBI informs students and employees about campus security procedures and practices through: (1) student orientation at every program start, covering the Emergency Preparedness Plan, the Quick Reference posted in every room, the assembly and shelter areas, how to report crimes and emergencies, this report, and enrollment in Populi text alerts, with a signed acknowledgment kept in the student file; (2) new-employee orientation at hire and an annual all-staff training each September on the same topics, with attendance rosters on file; (3) at least three emergency drills each year, one of which is accompanied by distribution of the emergency procedures to every student and employee; (4) annual distribution of this report and the Drug and Alcohol Abuse Prevention notice; and (5) safety reminders posted at the entrances and sent through Populi when a threat or a change in procedure warrants it.

Crime prevention programs. Students and employees are encouraged to be responsible for their own security and the security of others: keep exterior doors closed; do not admit people you do not know; secure personal belongings and do not leave valuables in vehicles; report suspicious persons, vehicles or unattended items to the Main Office; walk to the parking lot with others after evening classes and ask for an escort from staff if you feel unsafe; and report any crime or threat to the School Director or the police. These points are covered at orientation and repeated in the annual training.

7. Alcohol and other drugs

The school's Drug and Alcohol Abuse Prevention Program notice is distributed with this supplement and is summarized here. DBI is a drug-free and alcohol-free campus. The unlawful possession, use, manufacture, sale or distribution of illicit drugs, and the possession or use of alcohol, are prohibited on campus and at all school activities, by students and employees alike. The school enforces Michigan and federal law, including the Michigan Liquor Control Code (minimum drinking age 21) and the controlled-

substances laws; marijuana remains prohibited on campus and at clinical sites regardless of Michigan law. Violations are handled under the student conduct policy in the catalog and the employee handbook and may result in dismissal or termination and referral to law enforcement. Each year DBI distributes its Drug and Alcohol Abuse Prevention Program notice to every student and employee, which describes the health risks of alcohol and drug abuse, the legal sanctions, the school's sanctions, and available counseling and treatment resources, including the Detroit Wayne Integrated Health Network 24-hour access line, (800) 241-4949 and the SAMHSA National Helpline 1-800-662-4357. A copy of the notice is available from the Main Office.

8. Sexual assault, domestic violence, dating violence and stalking

DBI prohibits the offenses of sexual assault, domestic violence, dating violence and stalking, as defined by the Clery Act and Michigan law, and will respond to every report promptly, fairly and impartially. This section summarizes the school's policy; the school's Title IX notice of non-discrimination is at detroitbusinessinstitute.edu/ix-non-discrimination and the complete Sexual Misconduct Procedure is in the catalog addendum.

Definitions

- **Sexual assault:** any sexual act directed against another person without consent, including when the person is incapable of giving consent – rape, fondling, incest and statutory rape as defined in the FBI's Uniform Crime Reporting program. Under Michigan law (MCL 750.520a–520e) these offenses are criminal sexual conduct in the first through fourth degrees.
- **Domestic violence:** a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, a person with whom the victim shares a child, a person cohabiting or who has cohabited with the victim as a spouse or intimate partner, or any other person against an adult or youth victim protected under Michigan domestic-violence law (MCL 750.81).
- **Dating violence:** violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim, determined by the length and type of relationship and the frequency of interaction.
- **Stalking:** a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others or to suffer substantial emotional distress (MCL 750.411h–411j).
- **Consent:** a clear, knowing and voluntary agreement to engage in sexual activity, given by words or actions; consent cannot be given by a person who is incapacitated by alcohol or drugs, asleep or unconscious, or under the age of consent, and can be withdrawn at any time. Michigan law does not define consent by statute; it defines the circumstances in which sexual contact is criminal.

Prevention and awareness programs

DBI provides primary prevention and awareness programming to all incoming students and new employees at orientation, and ongoing programming to all students and employees annually, covering: the school's prohibition of these offenses; the definitions above and under Michigan law; the definition of consent; safe and positive options for bystander intervention; risk-reduction information to recognize warning signs of abusive behavior; and the procedures described below. Programming is delivered in person at student orientation and new-employee orientation, and annually through the September all-staff training and a student session each term, and attendance is recorded.

What to do if it happens

- Get to a safe place and, if you are in danger, call 911.
- Get medical care. DMC Sinai-Grace Hospital, 6071 West Outer Drive, (313) 966-3300, can treat injuries and, for sexual assault, collect evidence with a sexual-assault forensic examination; you may have an exam without deciding to report to police. To preserve evidence, do not bathe, change clothes, or clean the area before the exam, and keep texts, e-mails, photographs and other records of stalking or threats.
- Tell someone. You may report to the police, to the school, to both, or to neither. The School Director or any campus security authority will help you contact the Detroit Police Department if you wish, and will respect your decision not to.
- Protective orders. Michigan courts issue personal protection orders (PPOs); the Wayne County Circuit Court Clerk, 2 Woodward Avenue, Detroit, can help you file. DBI will honor a PPO on campus and will help enforce it.
- Support. Confidential help is available 24 hours a day from First Step (Wayne County domestic and sexual violence services), (734) 722-6800 or 1-888-453-5900; Wayne County SAFE (sexual-assault forensic exams and advocacy), (313) 430-8000; the Detroit Police Victim Assistance Program, (313) 833-1660; the Michigan Sexual Assault Hotline, 1-855-864-2374; and the National Domestic Violence Hotline, 1-800-799-7233.

The school's response

When a student or employee reports to the school that they have been the victim of one of these offenses, on or off campus, the School Director, who also serves as Title IX Coordinator, gives the victim a written explanation of their rights and options, including: the procedures victims should follow; how the school will protect the victim's confidentiality (identifying information is kept out of publicly available records and timely warnings); the availability of supportive measures – changes to class schedules, clinical assignments, or working situations, no-contact directives, and escorts – which are provided whether or not the victim reports to police and whether or not a formal complaint is filed; existing counseling, health, victim-advocacy, legal-assistance and other services on and off campus; and the school's disciplinary procedures. DBI will maintain as confidential any supportive measure to the extent that doing so does not impair its ability to provide it.

Disciplinary proceedings

Proceedings under the school's Sexual Misconduct Procedure (catalog September 2026) are prompt, fair and impartial, conducted by officials who receive annual training on these offenses and on how to conduct an investigation and hearing that protects the safety of victims and promotes accountability. The complainant and respondent have the same opportunities to have others present, including an advisor of their choice; are notified simultaneously and in writing of the result, the procedures for appeal, any change to the result, and when the result becomes final; and are treated with equal dignity throughout. The standard of evidence is preponderance of the evidence (whether it is more likely than not that the conduct occurred). The process is normally completed within 60 calendar days of the filing of a formal complaint, and in any event within 90 calendar days unless both parties are notified in writing of the reason for further delay; each party has ten calendar days to review the evidence before a decision, and either party may appeal within ten calendar days of the written result, with the appeal decided within fourteen calendar days. Sanctions that may be imposed on a student following a finding of responsibility range from a written warning to probation, suspension and dismissal; on an employee, from a written warning to termination. Retaliation against anyone who reports or participates in an investigation is prohibited and is itself a violation of policy.

Sex offender registry

Information about registered sex offenders in Michigan is available from the Michigan State Police Public Sex Offender Registry at [michigan.gov/mspsor.com](https://michigan.gov/mspsor). Michigan law requires registered offenders who are enrolled or employed at an institution of higher education to notify the registry.

9. Missing students, fire safety and residential facilities

DBI does not provide on-campus student housing. The Clery Act requirements for a missing-student notification policy, an annual fire safety report and a fire log apply only to institutions with on-campus student housing facilities and do not apply to DBI.

10. Campus security statistical report, 2023–2025

The statistics below report crimes that occurred on campus or on adjacent public property and were reported to a campus security authority or to local police in each calendar year. They are compiled from the school's records and from written requests to the Detroit Police, and are reported under the Clery Act definitions, which differ from Michigan criminal statutes. If Detroit Police department does not furnish the required statistics in time, the data can be pulled : <https://data.detroitmi.gov/pages/crime-viewer> . For 2023, 2024 the campus was located at 19100 Fort Street, Riverview; from 2025 it is at 22400 West 7 Mile Road, Detroit. A crime is counted in the year it was reported. No crime reported in these years was determined by sworn law-enforcement personnel to be unfounded. DBI has no on-campus student housing and no non-campus property, so those categories are not reported.

Criminal offenses

Offense	2023 On campus	2023 Public property	2024 On campus	2024 Public property	2025 On campus	2025 Public property
Murder / non-negligent manslaughter	0	0	0	0	0	0
Manslaughter by negligence	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0
Robbery	0	2	0	0	0	0
Aggravated assault	0	0	0	0	0	2
Burglary	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	5
Arson	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	1
Intimidation	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0

VAWA offenses

Offense	2023 On campus	2023 Public property	2024 On campus	2024 Public property	2025 On campus	2025 Public property
Domestic violence	0	0	0	1	0	0
Dating violence	0	0	0	1	0	0
Stalking	0	0	0	0	0	0

Arrests and disciplinary referrals

Category	2023 On campus	2023 Public property	2024 On campus	2024 Public property	2025 On campus	2025 Public property
Arrests – weapons law violations	0	1	0	0	0	0
Arrests – drug law violations	0	0	0	0	0	0
Arrests – liquor law violations	0	0	0	0	0	0
Disciplinary referrals – weapons law violations	0	0	0	0	0	0
Disciplinary referrals – drug law violations	0	0	0	0	0	0
Disciplinary referrals – liquor law violations	0	0	0	0	0	0

Hate crimes

A hate crime is any of the offenses above, or larceny-theft, simple assault, intimidation, or destruction/damage/vandalism of property, that was motivated by the offender’s bias on the basis of race, religion, sexual orientation, gender, gender identity, ethnicity, national origin or disability. **No hate crimes were reported in 2023, 2024 or 2025** on campus or on public property.

Category	2023 On campus	2023 Public property	2024 On campus	2024 Public property	2025 On campus	2025 Public property
Murder/Non-negligent manslaughter	0	0	0	0	0	0
Sex offenses-forcible	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Sex offenses-Non-forcible	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0

Unfounded crimes

No reported crime was determined to be unfounded by sworn law-enforcement personnel in 2023, 2024 or 2025.

Title IX Coordinator and Clery compliance officer for the 2025–26 Campus Safety and Security Survey: Jayaa Singh, School Director, jsingh@dbidownriver.edu, (734) 479-0660 ext. 102.

11. HAZING POLICY, PREVENTION, AWARENESS, REPORTING, AND TRANSPARENCY

Institutional Commitment

Detroit Business Institute (“DBI”) is committed to maintaining a safe, respectful, professional, and educational environment for its students, employees, and visitors. DBI prohibits hazing in any form.

Hazing is inconsistent with the institution's educational mission and expectations for professional conduct. No individual should be required or encouraged to participate in conduct that causes or creates an unreasonable risk of physical or psychological harm as a condition of joining, affiliating with, participating in, or maintaining membership in a student organization or activity.

DBI's Hazing Prevention and Prohibition Policy establishes the institution's requirements for preventing, reporting, investigating, and responding to suspected hazing.

Definition of Hazing

For purposes of Clery Act reporting, hazing means an intentional, knowing, or reckless act committed against a person, regardless of that person's willingness to participate, that occurs during initiation into, affiliation with, or maintenance of membership in a student organization and that causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution or organization, of physical or psychological injury.

DBI may prohibit conduct under its institutional policies that constitutes hazing or otherwise creates an unreasonable risk to the health or safety of another person even when the conduct does not meet the federal definition used for Clery Act statistical reporting.

A person's willingness, consent, or voluntary participation does not by itself make conduct permissible under DBI policy.

Prohibited Hazing Conduct

Hazing may include, but is not limited to:

- Physical abuse, assault, or threats of physical harm;
- Forced or coerced consumption of food, beverages, drugs, or other substances;
- Forced physical activity or endurance activities that create an unreasonable risk of injury;
- Sleep deprivation;

- Forced isolation;
- Humiliation, degradation, intimidation, or harassment;
- Requiring an individual to participate in an activity that creates an unreasonable risk to health or safety;
- Requiring or encouraging illegal conduct as a condition of joining, affiliating with, or maintaining membership in a student organization; or
- Other intentional, knowing, or reckless conduct prohibited by DBI policy or applicable law.

The examples above are illustrative and are not intended to constitute an exhaustive list.

Applicability

This policy applies to DBI students, DBI-recognized student organizations, and individuals participating in DBI-sponsored or DBI-recognized activities.

It also applies to employees and other individuals when their conduct involves a DBI-sponsored or DBI-recognized student activity or organization.

The policy may apply to conduct occurring off campus when the conduct is connected to a DBI-sponsored or DBI-recognized activity or organization.

Reporting Suspected Hazing

Any student, employee, or other individual may report suspected hazing to DBI.

Reports may be made to:

**Detroit Business Institute
Student Services/ Program Director**

Reports may also be made to a designated Campus Security Authority when applicable.

Individuals may report suspected criminal conduct directly to appropriate law enforcement authorities.

A person does not have to be the individual who experienced the conduct in order to make a report. Individuals who witness, receive information about, or otherwise become aware of suspected hazing are encouraged to report the matter promptly.

Reports should contain as much relevant information as reasonably available, including the nature of the conduct, date, location, individuals involved, organization or activity involved, and any available supporting information.

Institutional Response

Upon receiving a report of suspected hazing, DBI will assess the information and determine the appropriate institutional response.

Depending upon the circumstances, DBI may:

1. Conduct or initiate an institutional investigation;
2. Refer the matter to the appropriate administrative official;

3. Refer the matter to law enforcement when appropriate or requested;
4. Implement appropriate interim measures to protect individuals or the campus community;
5. Provide information concerning available support resources; and
6. Initiate disciplinary proceedings when appropriate.

DBI will follow its applicable student conduct and disciplinary procedures when determining responsibility and sanctions.

Institutional action may occur independently of a criminal investigation or prosecution.

Interim Measures

When appropriate, DBI may implement reasonable interim measures while a report is being reviewed or investigated.

Interim measures may be used to protect the health, safety, or well-being of individuals or the campus community.

Interim measures are not necessarily disciplinary sanctions and do not constitute a finding that a violation has occurred.

Disciplinary Consequences

A person found responsible for violating DBI's Hazing Prevention and Prohibition Policy may be subject to disciplinary action consistent with applicable DBI policies and procedures.

Depending upon the circumstances, sanctions may include:

- Written warning;
- Disciplinary probation;
- Loss of privileges;
- Removal from a student organization or activity;
- Suspension;
- Dismissal or termination of enrollment;
- Employment-related disciplinary action, where applicable; or
- Other sanctions permitted under applicable DBI policies.

A student organization may also be subject to organizational sanctions when permitted under applicable DBI procedures.

The severity of any sanction will depend upon the circumstances and applicable institutional procedures.

Retaliation Prohibited

DBI prohibits retaliation against any individual who, in good faith:

- Reports suspected hazing;
- Participates in an investigation;
- Provides information or evidence;

- Serves as a witness; or
- Otherwise participates in a hazing-related institutional process.

Retaliation may constitute a separate violation of DBI policy and may result in disciplinary action.

False Reports

DBI expects reports to be made in good faith.

Knowingly making a materially false report or knowingly providing materially false information during an institutional investigation may constitute a violation of DBI policy.

This provision does not prohibit an individual from making a good-faith report when the individual is uncertain whether conduct constitutes hazing.

Hazing Prevention and Awareness

DBI is committed to preventing hazing before it occurs.

Because DBI currently does not have an enrolled student population, the institution's student-focused hazing prevention and awareness activities will be implemented as the student population and applicable student activities are established.

DBI's prevention and awareness program will be directed, as appropriate, to students, faculty, staff, and student organization leaders and may include:

- New-student orientation;
- Education regarding the definition and risks of hazing;
- Information regarding prohibited conduct;
- Information concerning reporting procedures and available reporting channels;
- Bystander-intervention education and skills;
- Ethical leadership education;
- Professional conduct education;
- Education conc

12. Student achievement information

Practical Nurse program

The following statistics reflect the student outcomes reported in the Annual Reports submitted to the school's accrediting agency, the Accrediting Commission of Career Schools and Colleges (ACCSC), for the past three years. The 2026 reporting-year statistics are based on students who started classes between October 2023 and September 2024; 2025 on students who started between October 2022 and September 2023; 2024 on students who started between October 2021 and September 2022.

Graduation rates

Reporting year	Students who began the program	Graduated within 150% of program length	Graduation rate
2026	90	59	66%
2025	98	77	79%
2024	60	55	92%

Employment rates

Reporting year	Graduates within 150% of program length	Waivers ¹	Available for placement	Employed in field	Employment rate
2026	59	–	58	51	88%
2025	77	–	77	63	82%
2024	55	–	55	45	82%

NCLEX-PN license examination pass rates

Reporting year	Graduates taking exam	Passed	Failed	Pass rate
2026	59	54	5	92%
2025	73	47	26	64%
2024	52	39	13	75%

¹ Waivers include continuing education, death, incarceration, active military deployment, a medical condition that prevents employment, and international students who have returned to their country of origin.

13. Emergency response and evacuation procedures

DBI maintains a written Emergency Preparedness Plan (Revision 3, effective September 29, 2026) covering fire and evacuation, lockdown and active threat, severe weather, medical emergencies, utility failures, bomb threats, hazardous materials and laboratory emergencies. The plan is reviewed with every student at orientation and with every employee at hire and each September; a one-page Quick Reference and the evacuation route map are posted in every classroom, lab and office; the full plan is available from the Main Office and a summary is posted on the school website.

Emergency notification

DBI will, without delay and taking into account the safety of the campus community, notify students, faculty and staff upon confirmation of a significant emergency or dangerous situation involving an

immediate threat to the health or safety of persons on campus, unless issuing a notification would, in the professional judgment of the responsible officials, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

- **Confirmation.** Reports reach the Main Office or the Incident Commander from any person on campus, from the Guardian-monitored smoke-detection and security system, from National Weather Service and City of Detroit alerts, or from the Detroit Police Department. The Incident Commander (Program Director, Allied Health; alternate the Dean of Nursing; otherwise the most senior employee on site) confirms the emergency by direct observation or by contact with emergency responders.
- **Who is notified.** The campus is two adjacent buildings, so a confirmed emergency in either normally results in notification of the entire campus community. Where the emergency affects one building or floor only, the Incident Commander may limit the notification to the affected area.
- **Content.** Plain-language announcements with no codes, built on five Standard Response Protocol actions – Hold, Secure, Lockdown, Evacuate and Shelter – so every notification tells people what to do. Preset messages for each action, for closure, dismissal and the All Clear are stored in Populi and may be edited before sending. The Incident Commander or School Director determines the content.
- **Channels.** Populi campus notification (text to everyone opted in, e-mail to every active account, logged with date, time and content); intercom-phone page to every office; in-person relay to every classroom and lab by office staff in each building; staff group text for Emergency Response Team coordination; air horns in each building (three long blasts = evacuate now); remote locking of all exterior doors through the Guardian system for Secure and Lockdown. Smoke detectors are monitored 24 hours a day by Guardian Alarm, which notifies the Detroit Fire Department on activation; the buildings have no manual pull stations, so a fire discovered by a person is reported by calling 911.
- **Follow-up.** Sent through Populi and posted on detroitbusinessinstitute.edu as the situation develops, including the All Clear, dismissal and reopening.

Persons responsible

Title	Responsibility
Incident Commander – Program Director, Allied Health (alt. Dean of Nursing)	Confirms the emergency; decides the action; determines and initiates the notification; declares the All Clear.
School Director (with the President / CEO)	Executive oversight; campus closure and continuity of instruction; timely warnings; notice to regulatory agencies; post-incident review.
Main Office Assistant / Front Desk	Places or confirms the 911 call; sends the Populi notification and intercom page; sounds the West Block air horn; meets responders at the main entrance.
Program Directors	Notify students and employees of closures and schedule changes; relay alerts to classrooms in person; East Block air horn.
Emergency Team Leaders (every instructor)	Move their class as directed; account for every student; report to the Operations Officer.
Operations Officer – Admissions Representative	Consolidates headcounts; reports missing persons; assists persons needing help; controls dismissal.
Media Spokesperson – Dean of Nursing	The only person who speaks to the media.

Emergency responders – Detroit Police Department (8th Precinct), Detroit Fire Department and EMS – assume command on arrival.

Informing the larger community

When an emergency affects people beyond the campus, DBI informs the surrounding community through the Detroit Police and Fire Departments, a notice on detroitbusinessinstitute.edu and at the campus entrances, and statements to the media by the designated spokesperson. Families are contacted directly by the School Director when a student is injured or transported. Greater Grace Temple, 23500 West Seven Mile Road, serves as the indoor waiting point during an extended evacuation.

Evacuation and shelter procedures

- **Evacuate:** leave by the nearest exit on the route map posted in every room, using the stairs; assemble in the Red Zone (the park sidewalk behind the campus off McIntyre Street) or the Blue Zone (the 7 Mile Road sidewalk at Redfern Street), at least 40 feet from the buildings; instructors take roll; no one re-enters until the All Clear. Target: everyone at the assembly area within three minutes of the air horn.
- **Lockdown:** nearest lockable room; locks, lights, out of sight; do not open the door for anyone and do not leave for a fire alarm or siren; released only in person by police or the Incident Commander.
- **Secure:** everyone inside, exterior doors locked, classes continue. **Hold:** stay in your room, keep the hallways clear. **Shelter:** basement shelter area of your building by the interior stairs, away from windows.
- **Persons needing assistance:** evacuation chairs at both stairwells on the East Block 2nd Floor for use by trained staff; elsewhere, a person who cannot use the stairs waits at the stairwell landing with a companion while responders are directed to them.
- **Extended evacuation:** students are adult commuters. If the campus cannot be re-entered within about an hour, roll is taken and the Incident Commander dismisses from the assembly area; a Populi notification within one hour states when the campus reopens.

Testing and publicizing the procedures

DBI tests its emergency response and evacuation procedures at least annually and in practice several times a year: a fire/evacuation drill at least twice a year, a lockdown drill at least once a year and a tornado-shelter drill at least once a year. Tests may be announced or unannounced; during 2026–27 drills are announced, and thereafter at least one drill each year is unannounced. In conjunction with at least one test each calendar year, DBI publicizes these procedures by e-mailing the Emergency Procedures Quick Reference to every student and employee and sending a Populi test notification. Each test is documented on a Drill Assessment form recording a description of the exercise, the date, the time, whether it was announced or unannounced, the time taken to reach safety and any corrective actions, and is reviewed by the School Director. Training on these procedures is described in Section 6.

Date	Exercise	Announced / unannounced	Time to safety	Record
Oct 22, 2025	Fire / evacuation drill – both buildings	Announced (e-mail of Oct 14, 2025)	__ min	Memorandum to file; announcement e-mail

Date	Exercise	Announced / unannounced	Time to safety	Record
Sept 23, 2026	Staff and faculty training on the Emergency Preparedness Plan	ANNOUNCED	TRAINING ONLY	Attendance roster
Sept 29, 2026	Fire / evacuation drill – both buildings (signal: Populi notification – AIR HORN and in-person relay)	Announced	1.25 min	Drill Assessment form; Quick Reference e-mailed; Populi test sent

Remove any row for a test not conducted by publication; add rows for later tests in the next report.

14. Cost of attendance

{{2025–2026 award year}} – Day school

Program	Length	Tuition*
Practical Nurse	45 weeks	\$30,816

*Tuition includes the use of all books, uniforms, a stethoscope and a laptop/Chromebook. Each practical nurse student entering DBI is also charged a \$125 application fee.

Cost of attendance by academic year, Practical Nurse – Day School, 2025–2026:

Budget item	1st academic year (7-month budget) – Dependent	1st academic year – Independent	2nd academic year (3-month budget) – Dependent	2nd academic year – Independent
Tuition	\$20,544.00	\$20,544.00	\$10,272.00	\$10,272.00
Food and housing	\$3,297.00	\$6,615.00	\$1,413.00	\$2,835.00
Other	\$3,297.00	\$3,297.00	\$1,413.00	\$1,413.00
Total expenses	\$27,138.00	\$30,456.00	\$13,098.00	\$14,520.00

15. Office hours and voter registration

Office hours. The administrative office is normally open Monday through Friday from 8:00 a.m. until 4:30 p.m.

Voter registration. The State of Michigan requires voters to be registered at least thirty days before election day. Register or update your registration online at mvc.sos.state.mi.us. Voter registration forms are also available from the Main Office.

Questions. Questions about this supplement, requests for a paper copy, and reports of crimes or safety concerns may be directed to the School Director, Detroit Business Institute – Downriver, 22400 West 7 Mile Road, Detroit, MI 48219, (734) 479-0660 ext. 102, jsingh@dbidownriver.edu.